



Brummana High School

Tutoring Policy

Colleagues must not tutor their own students for financial gain or on school premises. Any exceptions to this must be approved in advance by applying in writing to the Principal.

Where the Principal has given written permission for extra tutoring to take place on school grounds, the school policy is:

- No private tutoring is allowed during school hours.
- The tutoring should not take place in staff rooms or departmental offices.
- The Bursar should be informed.
- The school sets the hourly rate.
- Payment is made to the school and passed on to the teacher.

All approved after school tutoring on campus, which respects the points above, should be booked through the appropriate Head of Section Office using the procedures for Booking Events, Premises, and Equipment (on the Public Folder/Procedures).

JND Gray
Principal
01/09/19