



Brummana High School

Policy for the Community Use of the Sports Arena

Visitors are welcome to use the Sports Arena for exercise during daylight hours. They may not use the Sports Arena when it is dark.

The school cannot be held responsible for any injury incurred whilst using the Sports Arena.

Hours of Use

When the school or summer camp is in session, the hours of community use are restricted to:

- Monday to Friday - before 7:45am and after after-school activities (usually finish by 6:00 pm)
- Saturday - no restrictions, unless the school has Saturday activities
- Sunday - no restrictions, unless the school has Sunday activities

At all times the school or summer camp, day and boarding, have priority for the use of the sports arena.

Rules for Use

The rules for the use of the Sports Arena (see Appendix 1) should be respected and persons who do not follow these rules may be asked to leave the campus.

Rental Charges and Fees

There are no charges for individual use of the asphalt running track. Organized groups or professional training will be charged a fee.

Teams wishing to use the AstroTurf field will be charged a fee which is a contribution to the maintenance costs of the AstroTurf. The team/group should book one week in advance by contacting the Bursar/Head of Activities, agreeing a charge and submitting a booking form. The charge should be paid at the Accounts Office. The rental fee is non-refundable unless the school cancels the booking. Any damage caused to the AstroTurf field will be charged to the team/group.

Booking the AstroTurf Field

For teams/groups booking the AstroTurf field one person should be nominated as the contact person or representative. The contact person/representative should complete a booking request (see Appendix 2) and with it submit a copy of his/her ID card.

The school reserves the right to cancel the booking at its discretion without liability. If the school cancels the activity, the group/team will be refunded the rental charge/fee.

The booking is not transferable to another team/group.

Activities booked should start and finish at the time agreed on the booking form. Starting late will not extend the agreed finish time.

Insurance

Any groups/teams renting the AstroTurf field should be covered by insurance for accident, injury and fatality. The insurance may be arranged by the group or the school.

If the group is covered by its own insurance, the copy of the insurance policy should be submitted with the booking form and payment.

If the group is not covered by its own insurance, then the school will provide insurance through its insurers and the cost will be added to the rental fee.

Sponsorship

Brummana High School welcomes corporate or commercial sponsorship and a sponsorship fee will be charged in return for the right to display advertising materials, e.g. a banner, during an activity or event. The Sports Arena will be divided into several areas and the fee charged will depend on the area, the dimension of the marketing material and the length of time of the activity. Any sponsorship will have to be ethically acceptable to the school administration.

Sports Academies

The school's priority is to serve the school and the community, and the school regrets that it cannot enter into the long term commitment required by a Sports Academy, e.g. a Football Academy.

1st time introduced:

Person in charge: Raymond El Feghali

Date reviewed/updated:

Reference: RF/ba

Date approved by SLT:

Next review date:

Appendix 1

Rules for Use of the Sports Arena

1. Children must be supervised by a responsible adult.
2. We expect visitors to be suitably attired. A top should be worn at all times.
3. School equipment or materials may not be used.
4. The climbing wall may not be used.
5. Pets may not be brought onto the campus.
6. Alcohol and smoking are strictly forbidden on school premises.
7. Bad language and inappropriate public displays of affection are unacceptable.
8. Visitors are expected to take care of their belongings. We cannot be responsible for lost or missing items.
9. Litter should not be left lying around. The litter bins provided should be used.
10. The guard's instructions should be followed.

Brummana High School

AstoTurf Field Booking Request

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| Name of person making the booking: | |
| Phone number: | |
| Email address: | |
| Please submit a copy of the person's ID. | |
| Purpose of the booking: | |
| Days: Mon /Tues /Weds /Thurs /Fri /Sat /Sun | Start Date: End date: |
| Start time: | End time: |
| Names of participants: | |

Please note group activities are covered under the BHS comprehensive insurance policy

Please note that the booking is subject to the approval of the Bursar/Head of Activities and the availability of the premises.