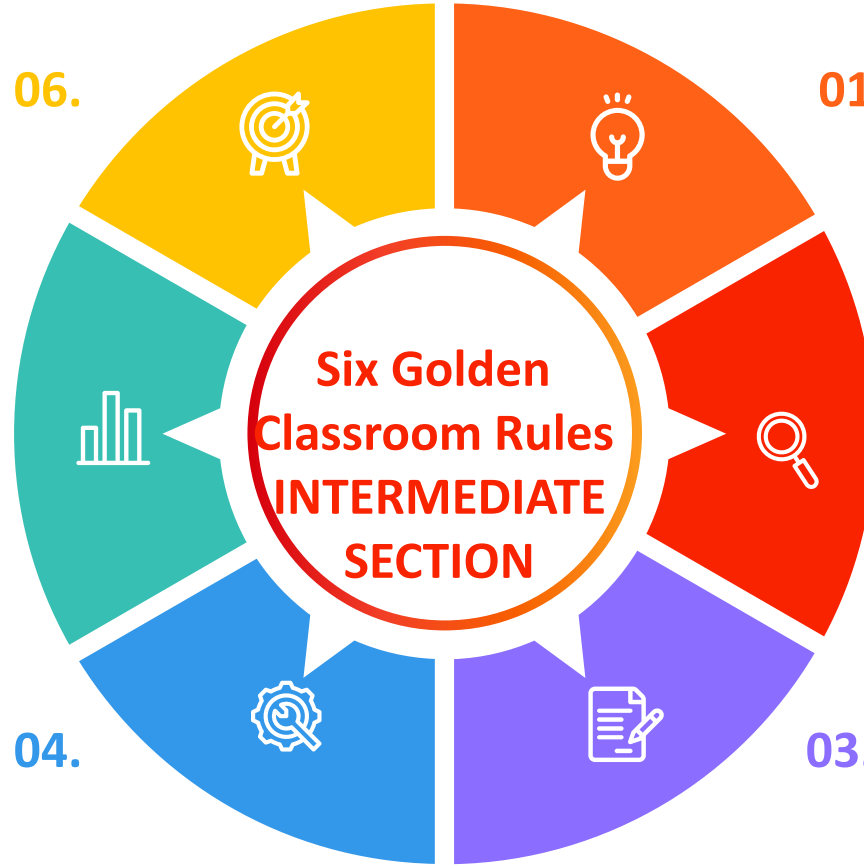


**Six Golden  
Classroom Rules  
INTERMEDIATE  
SECTION**

**01. Eat on breaks only.  
Drink water with  
teachers' permission!**

**02. Keep your class  
clean.**

**03. Leave your phones  
with the supervisor,  
first thing in the  
morning.**



**06.**

**Be punctual.**

**05.**

**Bring material to class.**

**04.**

**Respect yourself,  
others and school  
property.**

**Six Golden  
Classroom Rules  
SECONDARY  
SECTION**

**01. Eat on breaks only.  
Drink water with  
teachers' permission!**

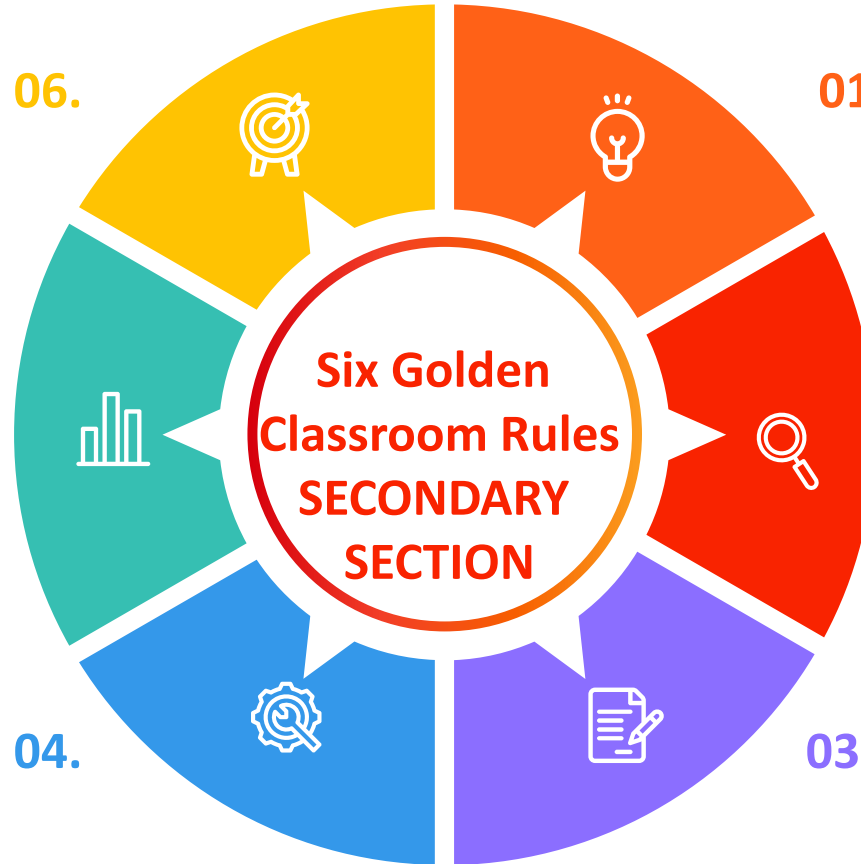
**02. Keep your  
class clean.**

**03. Leave your phones  
silent on the  
teacher's desk.**

**04. Respect yourself, others  
and school property.**

**05. Bring material to class.**

**06. Be punctual.**



# DO WEAR

Clean/neat hair,  
short hair for  
boys



Skirts/dresses/  
shorts below  
the knee



Clothes covering  
midriff and  
undergarments



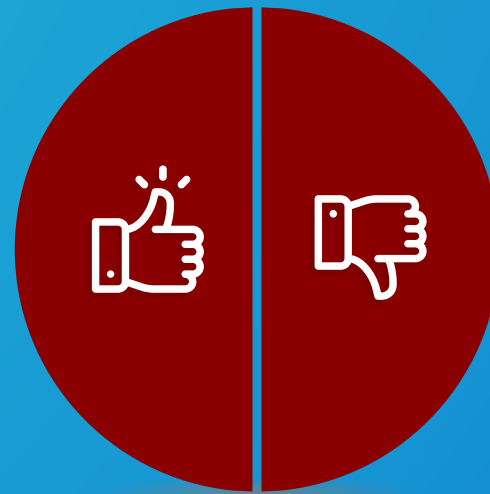
Safe clean  
footwear, sneakers



Headbands for  
girls/ minimal  
hair dyeing



PE clothes only  
during PE



# DON'T WEAR



Tank/crop tops, fishnet  
tops, belly shirts/thin-  
strapped tops



Saggy pants/army  
pants/clothes with  
cuts or holes



Pyjamas, leggings,  
slippers/high  
heels/jewelry/  
nail polish/  
tattoos/piercings



Hats/hoods indoors



Inappropriate  
slogans/pictures



See through clothing,  
low cut necklines/  
backlines, off-the  
shoulder shirts

# SPECIFIC WEAR

- Formal Wear: this is required for main events such as Founders' Day (Nov. 28, 2022) and the weekly Assembly which is held on Mondays.
- Shirts with collars are preferable. No jeans, no shorts, no sports wear, no sleeveless for boys ever, no skirts nor dresses above the knees for girls ever!
- PE Wear: These will be explained by the PE teachers and will be required to be worn to all PE classes. It is advisable for students to bring a clean change of clothes for the PE days. Student should NEVER leave any belongings unattended in places such as the bathroom or locker rooms.

# INCIDENT CODES

## Negligence (Minor Breaches)

**N1 No Book**

**N2 No Copybook**

**N3 No Agenda**

**N4 No class equipment**

**N5 Not prepared for class**

**N6 Improper look/ Dress code (including P.E. clothes)**

**N7 Drinking water without permission**

**N8 Eating food in class**

**N9 Talking without permission**

# INCIDENT CODES

## Academic (Minor Breaches)

A1 No Homework

A2 Incomplete Homework

A3 Copy Homework from someone

A4 Improper or Sloppy Homework

# INCIDENT CODES

## Serious Behaviour (Moderate Breaches)

B1 Not following directions  
B2 Continuous Talking in class  
B3 Disruptive in Class  
B4 Late to class period 1/after break  
B5 Using mobile phone in campus  
B6 Disobedience  
B7 Disrespect to students / Teacher  
B8 Dishonest, Untruthful  
B9 Changed seat without permission  
B10 Went to WC without permission  
B11 Disruption during break  
B12 Interrupting teacher

B13 Arguing  
B14 Late between classes  
B15 Not working in class  
B16 Inappropriate use of tablet  
/prohibited gadget or mobile  
B17 Littering  
B18 Writing on walls / Desks  
B19 Using Tipp-ex  
B20 Throwing objects from place  
B21 Leaves room between classes  
B22 Annoying another student  
B23 Playing in class

# INCIDENT CODES

## Most Serious Behaviour (Major Breaches *directly referred to HOS*)

**B24 Smoking**

**B25 Endangering others/ Possession  
of dangerous items**

**B26 Vandalism, Damaging school  
property**

**B27 Sexual Harassment**

**B28 Stealing**

**B29 Cheating**

**B30 Disrespectful to staff member  
(Teacher)/ Defying the teacher**

**B31 Leaving campus without permission**

**B32 Bullying**

**B33 Using bad language**

**B34 Abusive language**

**B35 Fighting**

**B36 Plagiarism**

**B37 Vaping/ Abusive substances**

**B38 Truancy- Skipping class with  
Unexcused absence**



# CONSEQUENCES FOR BREAKING RULES

- Mindful Reflection Room (Intermediate)
- Detention
- In school suspension
- Out of School Suspension
- Meetings with HOS/ Counsellor/VP
- Meetings with parents/guardians
- Principal's probation/ expulsion

